



CALGARY IMMIGRANT WOMEN'S ASSOCIATION

VOLUNTEER POSITION DESCRIPTION

TITLE: Adopt a Grandma

DEPARTMENT: Family Services Department

REPORTS TO: One-on One Counselling for Immigrant Women Program

This program offers opportunities for immigrant women and refugee senior women to be paired up with volunteers who want to help them better integrate into Canadian society. All CIWA volunteers are required to provide a Calgary Policy Services security check.

SUMMARY OF POSITION

Volunteers support immigrant seniors through a one on one relationship. Clients and volunteers are to meet in a public place, or in a group setting. Time commitment of six months for 2 hours, flexible days.

DUTIES AND RESPONSIBILITIES

- Support an immigrant senior through a one-on-one relationship
- Must meet up for 2 hours minimum per week
- Must be compassionate, patient, positive, and reliable
- Enjoy working with seniors
- Aware of issues faced by immigrant seniors
- Provide support at overcoming language barriers
- Help immigrant senior to integrate into Canadian culture
- Encourage senior to participate in group meetings

STANDARDS OF PERFORMANCE

- Ensure that professional approach is aligned with CIWA values
- Demonstrate a high level of initiative and enthusiasm
- Maintain confidentiality at all times

QUALIFICATIONS

- Over 18 years of age
- Intermediate English language
- A second language is an asset in order to support the adopted grandma. Preferable language would be: French, Persian, Kurdish, Arabic, Russian, and Spanish.
- Culturally sensitive, dedicated, motivated, reliable, organized
- Able to support adoptee with relevant information
- Social Work or related field diploma/degree, or working towards Social Work or any related field

If interested, please contact:
Volunteer Program
Direct line 403-517-8830